



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON, FORT WAINWRIGHT
1046 MARKS ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

IMFW-ES

OCT 04 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Use of Fire Pits (Garrison Policy #54)

1. References.

- a. Army Regulation 420-1, Army Facilities Management, 12 February 2008.
- b. USAG FWA 420-1, Fire and Emergency Services, 15 June 2011.
- c. National Fire Protection Association 1, Fire Code, 3 September 2014.

2. Purpose. To establish a policy on Fort Wainwright for the safe recreational use of fire pits/open flame.

3. Applicability. This regulation applies to all units and military personnel and military dependents, contractors, and civilian personnel who are assigned to, attached to, stationed at, or residing on USAG Ft Wainwright property.

4. Responsibility:

a. Directorate of Emergency Services (DES), Fire & Emergency Services will:

- (1) Have overall responsibility for the enforcement of this policy.
- (2) Issue and track all fire pit/open flame permits.

(3) Conduct periodic inspections in residential/housing areas and report violations to North Haven Communities (NHC) Safety Office.

(4) Conduct periodic inspections in barracks areas and report violations to Unaccompanied Personnel Housing (UPH).

b. NHC will:

(1) Conduct periodic inspections in residential / housing areas and report violation to NHC Safety Office.

(2) Determine severity of any reported violation.

(a) First violation: written warning.

(b) Second violation: permanent loss of fire pit/open flame permit.

(c) Third violation: 30-day notice to vacate.

c. UPH will: Determine severity of any reported violation.

(1) First violation: written warning.

(2) Second violation: permanent loss of fire pit/open flame permit.

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5. Permit Process.

a. The requester may visit the Fire Prevention office at building 1049, Apt 9/10, (907) 353-9164/9166, to receive a safety briefing and the fire pit/open flame permit.

b. Permits are issued Monday-Friday from 0800-1600.

c. Fire pit/open flame permits will be issued and valid for one (1) calendar year (January-December).

(1) April-October, prior to using the permit, the permit owner must call the Fort Wainwright Fire Dispatch Center at 353-9170 to activate/deactivate the permit.

(2) November-March, the permit may be used without activating.

d. Once issued, the permit shall be conspicuously posted on the front or street side of the residence so it is clearly visible.

e. Before using, all permits being used from April-October must be activated and de-activated for each instance by dialing the Fort Wainwright Fire Dispatch Center at 353-9170.

(1) Approval / Disapproval for activation will be based upon the Fire Weather Index published by Alaska Interagency Coordination Center and Alaska Fire Service.

(2) Permits will not be approved for activation when weather conditions are HIGH, VERY HIGH, EXTREME or RED FLAG.

f. The requestor or designated representative must be present and physically at the open flame/fire pit at all times. Children are required to be strictly supervised, at all times.

g. For barracks buildings, only the Company Commander, Company 1SG, or designated representative will be issued a fire pit/open flame permit.

h. Adequate extinguishing agent(s) must be present and immediately available (bucket(s) of water, sand or as a minimum, a serviceable 10# ABC fire extinguisher).

i. Highly flammable/combustible liquids will not be used to start the fire.

j. Area must be clear of all leaves, tree branches, wood or other combustibles for at least 15 feet from fire pit/open flame.

k. The requestor or designated representative is responsible to ensure that the fire pit/open flame is completely out. Do not place hot ashes inside combustible boxes, bags or a dumpster.

l. The burning of trash in the fire pit/open flame is strictly prohibited.

m. The fire pit/open flame will not be on any deck or balcony.

n. Dial 9-1-1 for any emergency.

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6. This policy supersedes Garrison Policy #54, SAB, dated 23 Jun 15.
7. Any questions may be directed to the DES-Fire Prevention Division (907) 353-9164/9166.



SEAN C. WILLIAMS
COL, SF
Commanding

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A (FWA)