



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON FORT WAINWRIGHT
1046 MARKS ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

IMFW-ZA

MEMORANDUM FOR SEE DISTRIBUTION

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SUBJECT: Installation Yard Sales (Garrison Policy #10)

1. References:

- a. Joint Ethics Regulation, DoD 5500.7-R, including Changes 1-7, 17 Nov 11.
- b. AR 600-29, Fund-Raising Within the Department of the Army, 7 Jun 10.

2. Fort Wainwright will conduct several installation-wide yard sales each year. Military families living off post, units, Family Readiness Groups (FRGs), and other approved organizations may utilize space in the Family and Morale, Welfare and Recreation (FMWR) Resale Lot to sell items or conduct fundraisers (all fundraisers must have prior approval from the Garrison Commander per Garrison Policy #9). Personnel will provide their own table(s), chairs, etc.

3. Within the limits of Force Protection levels, the post may have a liberal post access procedure for members of the community to come onto the post in order to attend the yard sale on the day of the event.

4. Individuals living on post will not conduct personal or group yard sales that are not part of a designated installation-wide yard sale. Individuals violating this policy will be ticketed by the Military/DA Police and instructed to stop the yard sale. Posters, flyers or other forms of advertising for personal yard sales will not be posted on post property, light posts, etc.

5. Military families living off the installation, tenant units, FRGs and any other installation agency wishing to participate in the installation-wide yard sale must provide a memo to the Garrison Executive Secretary, 353-7660, Bldg 1555, Room 108. The following information must be included:

- a. Name of family or organization.
- b. POC name and phone number.
- c. State what request is for: yard sale, fundraising, or both.
- d. If requesting permission to conduct a fundraiser, explain what the funds will be used for.

6. Exceptions to this policy must be requested in writing and approved by the Garrison Commander. Personnel needing to sell items previous to or after designated yard sale days are encouraged to utilize the Thrift Store whose proceeds also benefit the community.

7. This policy supersedes Garrison Policy #10, SAB, dated 7 Apr 14.

8. POC is the Garrison Administrative Officer, 353-7633.

SEAN C. WILLIAMS
COL, SF
Commanding

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