



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON FORT WAINWRIGHT
1060 GAFFNEY ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

IMPC-FWA-PAI

SUBJECT: Fort Wainwright Installation Action Council (IAC) Meeting Minutes
29 October 2010

1. COL Jones, Garrison Commander (GC), called the Fort Wainwright (FWA) Installation Action Council (IAC) meeting to order at 1300 hours.
2. 33 attendees were present: 12 voting members, 19 advisory members and 2 Family Readiness Support Assistants (FRSA).
 - a. COL Jones Garrison Commander (GC), IAC Chair
 - b. Voting Members included: 1/25th SBCT S1, 16 CAB DCO, MEDDAC CDR, DENTAC, AKARNG CDR, 793rd MP BN CPT, 507th Signal 1SG, 3rd ASOS, NWTC, BOSS Representative, Active Duty Family Member Representative, Veteran Representative.
 - c. Advisory Members included: Director of Emergency Services (DES), Directorate Family and Morale, Welfare and Recreation (DFMWR), Child Youth and School Age Services (CYSS), Director of Human Resource (DHR), DHR Education Center, Director of Plans, Training, Mobilization and Security (DPTMS), Director of Logistics (DOL), DOL Chief of Supply, DOL Chief of Maintenance, Public Affairs Officer (PAO), Director of Public Works (DPW), Plans, Analysis, Integration Office (PAIO), Consolidated Legal Office (CLO), Garrison Safety, Retirement Services Officer, NWTC Representative, North Haven Communities Marketing Mgr, North Haven Communities Assistant Director of Property Management, DPW RCI Housing and DeCa
 - d. FRSA: 1-24 and BTB.
3. The IAC was called to order by COL Jones GC. North Haven and DFMWR provided feedback on one issue respectively held over from the 13 August 2010 IAC, the Dog Park and Lack of Bays Auto Skills. DFMWR, DPW and DOL provided feedback on new issues that were introduced. Council members voted to have them remain active or closed based on feedback provided.
4. Issues presented:

IMPC-FWA-PAI

SUBJECT: Fort Wainwright Installation Action Council (IAC) Meeting Minutes
29 October 2010

a. Dog Park – Closed with Updates

(1) Discussion: Stephen Quinn, North Haven Assistant Director of Property Management reported that they have identified a possible location, the north side of Siku Basin. The cost is estimated at 15-20K and will require sponsorship in order to complete. Potential sponsors are in the process of being identified. Design/construction may include separate large and small dog areas with a possible start date of spring 2011. COL Jones stated, not centrally located may not satisfy all families however appreciate North Haven absorbing cost.

(2) Recommendation: Following the discussion COL Jones recommended that the issue be closed. North Haven will execute, track and report back with updates. Voting members concurred.

b. Lack of Bays Auto Skills Center - Open

(1) Discussion: MJ Lohrenz reported that approximately 24 customers a day cannot access the bays. Expansion is awaiting general construction funding through DPW. Trending on other installations has been to outsource the service to private companies i.e. Jiffy Lube. Appointment system historically has not been successful resulting in a 70% no show rate. CSM suggested a possible “no show fee”. COL Hunt AKNG suggested the use of unit facilities to help with surges. BOSS representative SPC Riehm suggested use of old maintenance tents however through discussion it was determined not to be a feasible option. COL Jones stated winterization is a priority. Regulations prohibit the use of unit facilities during high demand surges. CSM recommended looking at the current operating schedule to see if it can be modified to better accommodate Soldiers. Angela Major PAIO suggested the possibility of a Lean Six Sigma project to help identify opportunities to increase throughput.

(2) Recommendation: Following discussion COL Jones recommended FMWR look at increasing throughput and possibility of adjusting current days/hours to accommodate Saturday schedule. Will consider the possibility of initiating a “no show fee”. COL Jones recommended the issue remain open. Voting members concurred.

c. Defensive Driving Course for Spouses/Teens – Closed

(1) Discussion: MJ Lohrenz DFMWR stated that ACS can bring in contractor for winter driving instruction and a driver education vehicle. OSD funds can be used. Jerry Russell Safety stated that they can provide verbal/written instruction but not hands on instruction. CSM stated there are liabilities with public use of ice pad currently unit level instruction only teaches/ covers the basic skills.

IMPC-FWA-PAI

SUBJECT: Fort Wainwright Installation Action Council (IAC) Meeting Minutes
29 October 2010

Gary Kluka CLO stated safety must be emphasized through unit channels. MAJ Ungerer 1/25 SBCT recommended not to pursue. COL Jones questioned how much responsibility the Army has to teach winter driving. Will resourcing a program during our current resourcing restraints make a difference?

(2) Recommendation: Following discussion COL Jones recommended a list of resources be provided and allow Soldiers to pay on their own. Safety provides a list and supports all requests when possible. ACS continues to promote Welcome to Winter program and gather information for referrals. With no further discussion from voting members COL Jones recommended the issue to be closed. Voting members concurred.

d. Handicap Accessibility at the Last Frontier Community Activity Center – Closed

(1) Discussion: Lack of handicap doors at LFCAC impedes patrons with limitations to access the facility for various functions. Tim Sponseller DPW recommends establish design/cost and add to 1 to End list. Tamara Pomeroy 507th representative asked if we can partner with local agencies that have special accommodations funds available for use. Gary Kluka CLO stated there may be a legal issue. COL Jones supports the addition of doors.

(2) Recommendation: Following discussion COL Jones supports the addition of doors. DPW will check into the availability of other funds, add a temporary buzzer for patrons that require assistance and add to 1 to End list. With no further discussion from voting members COL Jones recommended the issue to be closed. Voting members concurred.

e. Front and Back Side Warning Lights Designating School Zone – Closed

(1) Discussion: Lights designating a reduction in speed along the road in front of School Age Services (SAS) are posted on one side of the pole. The recommendation was to have lights on both sides in order to make the reduction of speed zone visible to opposing sides of traffic. COL Jones questioned whether the flashing lights in front of SAS were continuous or on a timer flashing only during designated hours. DPW confirmed that the lights are on a timer. Maurice Fischer DES stated that SAS is not an official "school zone" and that the lights are not required. DPW concurred and recommended removal of the lights/signs.

(2) Recommendation: With no further discussion from voting members COL Jones recommended the lights/signs be removed and the issue be closed. Voting members concurred.

IMPC-FWA-PAI

SUBJECT: Fort Wainwright Installation Action Council (IAC) Meeting Minutes
29 October 2010

f. DOL Equipment Turn In Section – Open

(1) Discussion: Recommendation is to streamline the equipment turn in procedure between IMF/DOL and possibly create a one stop turn in area. COL Jones questioned if items can be T/I at unit locations. Tim Billups, DOL Chief Installation Maintenance Division reported that units currently have inspectors that perform T/I on equipment. IMF will also go to units to help facilitate turn-ins. Only class 7 items must have an IMF T/I inspection. The majority of T/I are #12 priority which are subject to a 30 day turn around. CSM stated that there is a potential for increased workload on DOL to include an accountability issue and recommended investigating the issue for scope.

(2) Recommendation: Following discussion COL Jones recommended that units identify if there is a problem. Sonja Taylor Customer Service Officer will identify scope; seek perspective from units and report the results back to IAC members. Voting members concurred.

5. COL Jones opened up round table discussion to IAC asking if there are any issues from the group. Three issues were presented.

a. ASYMCA Discontinued Service to Cushman St. Bus Depot – Open

(1) Discussion: Francis Boisseau Veterans Representative stated that the ASYMCA has discontinued its service to the Cushman St. bus depot. Veterans have relied on this service to gain affordable access to Bassett Army Community Hospital. Veterans' center would like to ask Fairbanks North Star Borough (FNSB) to consider putting a bus stop at the Visitors Center located at the front gate. COL Jones was not aware that the service stopped and supports a bus stop at the Visitors Center. CSM will also ask FNSB to consider a bus stop at the Visitor Center and look into the reason why ASYMCA has stopped the service.

(2) Recommendation: Following discussion COL Jones recommended following up with ASYMCA to find out why the service stopped, ask FNSB to consider a bus stop at the Visitor Center and report results back to IAC members. Voting members concurred.

b. DFAC Significant Wait Time – Closed

(1) Discussion: Recently wait times have increased at the DFAC making it difficult to eat and return to duty. CSM reported that units are aware of the issue and the DFAC will now open 30 minutes earlier and have two lanes available to help accommodate the increase in usage.

IMPC-FWA-PAI

SUBJECT: Fort Wainwright Installation Action Council (IAC) Meeting Minutes
29 October 2010

(2) Recommendation: With no further discussion from voting members the issue was closed.

c. PFC – PX Turn Lack of Illumination During PT Hours

(1) Discussion: CSM will assess to determine need.

(2) Recommendation: With no further discussion from voting members the issue was closed.

5. CSM recommended that issues vetted at the IAC should not wait until the following council meeting for a resolution or conclusion. Issues should be worked by the appropriate Directorate and results should be forwarded to council members as soon as details become available. COL Jones and council members concurred.

6. Meeting was adjourned at 1430 hours. Council members were advised the next IAC date is pending.

SONJA TAYLOR
Customer Service Officer

DISTRIBUTION:
Committee Members