



REPLY TO  
ATTENTION OF:

DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, U.S. ARMY GARRISON FORT WAINWRIGHT  
1060 GAFFNEY ROAD #6000  
FORT WAINWRIGHT, ALASKA 99703-6000

IMPC-FWA-PAI

SUBJECT: Fort Wainwright Installation Action Council (IAC) Meeting Minutes  
07 December 2009

1. Sonja Taylor, Customer Service Officer (CSO), called the Fort Wainwright (FWA) Installation Action Council (IAC) meeting to order at 1500 hours.

2. Thirty eight attendees were present: 11 voting members, 26 advisory members and 1 Family Readiness Support Assistants (FRSA).

a. Garrison Commander (GC), IAC Chair

b. Voting Members included: Family Member Representative, 3<sup>rd</sup> ASOS CDR, MEDDAC CDR, 1/25<sup>th</sup> SBCT CDR, 16 CAB DCO, DENTAC CDR, AKANG CDR, Army Reserve Representative, Retiree Council Representative, Veterans Representative and BOSS Representative.

c. Advisory Members included: Garrison CSM, Director of Emergency Services (DES), Director of Family and Morale, Welfare and Recreation (DFMWR), DeCA, Army Community Service (ACS) (2), Director of Human Resource (DHR), Army Family Action Plan (AFAP)/Army Family Team Building (AFTB), Director of Plans, Training, Mobilization and Security (DPTMS), Resource Management Officer (RMO), Consolidated Legal Office (CLO), Director of Logistics (DOL) (2), School Liaison Officer (SLO), Equal Employment Office (EEO), Public Affairs Officer (PAO), Director of Public Works (DPW) and Residential Communities Initiative (RCI), Plans, Analysis, Integration Officer (PAIO), Religious Services Office (RSO), Internal Review & Audit Compliance (IRACO), Armed Services YMCA (ASYMCA), Garrison Safety, North Haven Communities (2) and Det 3 2<sup>nd</sup> Weather Squadron.

d. FRSA: Warrior Transition Battalion (WTB)

3. Installation Action Council:

a. Agenda was introduced for the meeting and CSO provided opening remarks on the Customer Management Services (CMS) and AFAP partnership. Both organizations have a common goal in issue collection. Issues requiring a local response or resolution are worked and tracked by CMS and vetted through the IAC. Issues that require higher than installation level response or resolution are tracked by the AFAP program manager and vetted through AFAP channels.

b. Directorates/agencies provided recommendations on two active/open issues held over from the 21 October 2009 IAC, two new issues forwarded from AFAP and one new issue forwarded from 3<sup>rd</sup> ASOS. Council members voted to have them remain active or close based on feedback provided.

4. Issues held open from 21 October 2009 IAC:

a. Sex Offender Employment Post Registration – Closed

(1) Discussion: DES states Army can only require Soldiers to register as sex offenders, cannot require civilians to register. CLO concurs with DES. Recommend working with contracting to add language in regard to checking employees for sex offenses and ensure awareness where appropriate. GC recommended closing issue, voting members concurred.

(2) Recommendation: The issue was voted closed.

b. Scheduled Bus Route on Post – Closed

(1) Discussion: A survey including Single Soldiers and Family Members regarding use and need of the route was circulated. 79 responses were returned which equated to less than 10% of the targeted demographic group. ASYMCA provided feedback on current use of the Free Ride Shuttle. A scheduled route proved unsuccessful in the past due to not being able to guarantee staffing. Presently they are servicing approximately 700 to 800 customers a month with very few complaints. ASYMCA is interested in trying to execute a scheduled bus route if a need is determined. Currently they have significant budget constraints and are looking into additional areas for donations.

(2) Recommendation: The issue was voted closed. The GC recommended that an ASYMCA implement an information campaign to advertise.

c. Lack of storage for trailers, campers and recreational vehicles – Closed.

(1) Discussion: The issue was voted closed. North Haven states that allowing recreational vehicles to be stored in the Army Family Housing (AFH) parking lots will cause congestion in the street impeding snow removal and trash collection. DES states safety is an issue and storage of equipment will limit fire access to areas. There is still space available in Ravens Roost for families living on post. Off post Soldiers and retirees have second priority. An effort will be made to accommodate Soldier needs if space becomes unavailable.

(2) Recommendation: The issue was voted closed. The recommendation was made to not change the North Haven policy, voting members concurred.

d. Loaner Furniture – Closed.

(1) Discussion: North Haven states their contract currently limits the ability for loaner furniture to be lent off post to Soldiers and Families. There are no resources for off post pick up and drop off. Typically furniture is loaned out for less than 60 days. Recommendation is to approve. Soldiers and Families can pick up and return the furniture “on their own” within 90 days. North Haven will set aside a specific amount of furniture just for off post use. Need to work through AFH to provide information to Soldiers.

(2) Recommendation: The issue was voted closed.

e. Garrison Weather Services – Closed.

(1) Discussion: 3<sup>rd</sup> ASOS offered to provide 3 points of contact for severe weather warnings. Currently the USARAK Command Center (UCC) is notified of weather warnings (winds, lightning, etc.,) and they are disseminating the information to agencies and units. DPTMS also receives weather warnings from 3<sup>rd</sup> ASOS and will ensure that they are sent out to appropriate agencies when necessary.

(2) Recommendation: The issue was voted closed.

5. Dana Wilhite AFAP Program Manager briefed members on the upcoming AFAP conference being held 24 to 26 February 2009. AFAP is currently soliciting issues to present to delegates at the conference. An MOI will be provided to unit leaders that will outline delegate participation.

6. Council members were advised next IAC will meet 19 March at 1100 in the Garrison Conference Room. Meeting was adjourned at 1610.

SONJA TAYLOR  
Customer Service Officer

DISTRIBUTION:  
Committee Members