



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON, FORT WAINWRIGHT
1060 GAFFNEY ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

IMPC-FWA-ES

12 DEC 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Severe Weather Plan (Garrison Policy #31)

1. Reference: AR 385-10, Chapter 11, Prevention of Motor Vehicle Accidents, 23 August 2007.
2. Purpose: To establish the procedures for issuing road advisories and/or closure of Fort Wainwright, Alaska due to severe weather.
3. Applicability: All personnel assigned to or employed by US Army Garrison (USAG) Fort Wainwright and those working for the various tenant agencies, to include Fairbanks North Star Borough School District (FNSBSD). Unit commanders and directors retain responsibility for the duty disposition of their personnel; however, drivers of vehicles on long-term dispatch from the Directorate of Logistics Transportation Motor Pool (TMP) will comply with restrictions on movement as imposed by the Garrison Commander.
4. Policy: The Director of Emergency Services (DES) determines the road condition classification for conditions Green through Red. The DES determines the road conditions by incorporating the observations from law enforcement patrols, weather advisories, and regional weather forecasts. When the conditions warrant a road classification of Black, the DES will assess the conditions and make a recommendation to the Garrison Commander. The Garrison Commander is the approval authority for Black road conditions. If conditions degrade during non-duty hours the DES will make the determination NLT 0500 hrs, and begin the process as stated in this Policy Letter.
5. Road condition classifications (matrix enclosed):
 - a. **GREEN: UNRESTRICTED.** Unrestricted vehicle dispatches are authorized. Ideal road, visibility, and temperature conditions exist. Drivers will observe normal precautions and speed limits.
 - b. **AMBER: HAZARDOUS ROAD CONDITIONS.** Ideal road, temperature, and visibility conditions do not exist. Increased driving times, hazardous road conditions, and driver experience will be considered in dispatching vehicles under amber conditions. Commanders and primary staff will authorize dispatches under amber conditions. Motorcycles are prohibited from operating on installation roadways.
 - c. **RED: MISSION ESSENTIAL.** Road, temperature, and visibility conditions are equal to or worse than those noted in amber road condition status characteristics. The dispatch record for mission essential vehicles will be marked "mission-essential." Battalion-level commanders and division chiefs will authorize dispatch of mission essential vehicles.
 - d. **BLACK: EMERGENCY ESSENTIAL.** Only emergency-essential non-tactical vehicle and mission essential tactical vehicle dispatches are authorized. Road, temperature, and visibility conditions are equal to or worse than those noted in RED road condition status characteristics. The dispatch record for emergency vehicles (police, fire, ambulance, and emergency engineer) will be marked "emergency-essential." Brigade-level commanders and directors will authorize dispatch of emergency vehicles. Recommendations that operation of Privately Owned Vehicle be limited will be forwarded through all appropriate means.

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6. Severe Weather Advisory Procedures: During periods of especially hazardous driving conditions (such as snow, ice storms, or natural disasters), commanders may find it necessary to modify/curtail administrative and training operations in order to provide for the safety of Soldiers and Civilian employees. Based on current or projected weather conditions, the following procedures will be implemented:

a. Military Vehicles: The appropriate commander will decide whether to limit or halt operation of military vehicles under his/her command based upon upgraded road condition classification as disseminated by the Garrison Commander.

b. Personnel:

(1) Military: The appropriate commander will decide whether to limit or halt training and/or other activities or release Soldiers under his/her command based upon upgraded road condition classification as disseminated by Garrison Commander.

(2) Civilian: The Garrison Commander and/or the Deputy to the Garrison Commander will direct supervisors to exercise the "liberal leave policy." Civilian employees are expected to report for work. Once road conditions are determined, it is imperative that the Civilian workforce personnel contact their first line supervisor for absentee procedures. However, if commuting to work is impractical/impossible, employees will contact their supervisors or other designated points of contact and request leave. Annual leave, compensatory leave or leave without pay will be used for this purpose. DURING DELAY OF REPORTING, EARLY RELEASE OR ACTIVITY CLOSURE SITUATIONS, NON-REQUIRED ESSENTIAL PERSONNEL CIVILIANS MAY BE EXCUSED WITHOUT LOSS OF PAY OR CHARGE TO LEAVE ONLY BY THE GARRISON COMMANDER.

c. Facility/Activity Closure: When weather conditions become so severe as to warrant delay of personnel reporting to work, early release of personnel or closure of facilities and activities, the Garrison Commander will disseminate his decision following the notification procedures outlined in paragraph 7. Unit commanders and directors are responsible for their unit's essential missions and designating unit required essential personnel. Facilities will continue to operate using required essential personnel.

d. The School District: The School District Superintendent decides whether to close schools, delay school openings, or direct early release. Delays in school openings are standardized by time. In the event of post closure, School District personnel may be considered non-essential personnel. The School District Superintendent will ensure that changes to school schedules are coordinated with school district personnel, Ft Wainwright garrison personnel, the Garrison Public Affairs Office (PAO), and the local radio stations.

7. Notification Procedures: Upon the decision to change the road conditions and/or close the installation early/delay opening Post, notification procedures will be implemented.

a. The Fort Wainwright Police Desk Sgt will make notifications of a change in road condition status to the following units or agencies:

- (1) Fort Wainwright Dispatch
- (2) Fort Wainwright Public Affairs
- (3) Designated Garrison Leaders

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- (4) 1/25 SBCT Staff Duty Officer
- (5) 16th CAB (AK) Staff Duty Officer
- (6) MEDDAC Staff Duty Officer
- (7) Fairbanks North Star School District

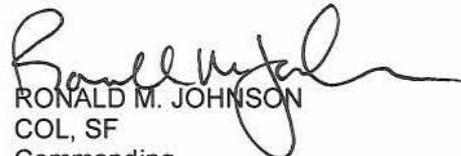
b. All persons designated will be notified by a direct telephone call, which will be followed by an e-mail notification. The road condition status will be posted at all gates and on the post marquee to ensure the widest dissemination. An email will be sent to battalion-level command teams and other designated agency chiefs.

c. The Garrison PAO will request that local radio stations broadcast the information to the general public.

d. Other means to disseminate this information will be: the Crisis Action Team Recall Roster, Distribution A (FWA), Command Channel 5, and 353-INFO.

8. The point of contact for this memorandum is the Director of Emergency Services at 353-7889.

Encl
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RONALD M. JOHNSON
COL, SF
Commanding

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ROAD CONDITIONS MATRIX			
CONDITION	OBSTRUCTION	RESTRICTIONS	REQUIREMENTS
Green	<ul style="list-style-type: none">• No obstructions	<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None
Amber	<ul style="list-style-type: none">• 3 inches or less of snow covering road surface• 3 inches or less of water covering road surface• Ice Patches at road intersections• Visibility reduced to 200 yards• Winds 15-20 MPH	<ul style="list-style-type: none">• Motorcycle operation is prohibited• No tactical vehicle restrictions• No GSA vehicle restrictions.	
Red	<ul style="list-style-type: none">• 3-6 inches of unplowed snow covering road surface• 3-6 inches of standing water covering the road surface• Visibility reduced from 50 to 200 yards.• Winds 20-30 MPH	<ul style="list-style-type: none">• Mission Essential Tactical vehicle operations• Mission Essential GSA vehicle operations	<ul style="list-style-type: none">• Operation of GSA/Tactical Vehicles requires the signature of Battalion-level Commander or Division Chief
Black	<ul style="list-style-type: none">• 6 inches or greater of unplowed snow covering roads surface• Sheet Ice as a result of an Ice Storm• 6 inches or greater of standing water covering the road surface• Visibility reduced from 0-50 yards• Winds in excess of 30 MPH	<ul style="list-style-type: none">• Emergency Tactical vehicle operations• Emergency Vehicle operations only• No GSA vehicle traffic	<ul style="list-style-type: none">• Operation of GSA/Tactical Vehicles requires the signature of Brigade-level Commander or Director

Enclosure